

Sample 16-Week Development Timeline

The development timeline for a new, semester-length course follows a 16-week duration; however, this may be compressed to accommodate faculty availability or other circumstances.

Week 1

Topics: Introductions, overall course structure, faculty goals, teaching style, vision for ideal course build

Faculty Deliverable: Draft course syllabus

SRM ID Deliverable: Meeting agenda, notes

Week 2

Topics: Course trajectory from student perspective, student deliverables distribution, alignment of modules with program competencies

Faculty Deliverable: Module titles, descriptions, learning objectives, and brief outline of deliverables (if this information is not found in the draft syllabus)

SRM ID Deliverable: Transfer information into course outline, verify alignment of module objectives with course and program objectives

Week 3

Topics: Interactive activity options in Canvas, video development options

Faculty Deliverable: Draft list of videos and interactive activities with placement in course

SRM ID Deliverable: Draft media plan for approval

Week 4

Topics: Content requirements/limitations for interactive activities, best practices for scripting, parameters for custom activities

Faculty Deliverable: Begin drafting video/interactive content for first half of course

SRM ID Deliverable: Provide feedback on media, revise for production

Weeks 5-10

Topics: Internal structure of modules, finalize first half of course

Faculty Deliverable: Canvas content for half of the course

SRM ID Deliverable: Continue reviewing media and feedback

Weeks 11-14

Topics: Internal structure of modules, finalize second half of course

Faculty Deliverable: Canvas content for second half of the course

SRM ID Deliverable: Continue reviewing media and feedback

Week 15

Topics: Whole teaching team review of course content and structure

Faculty Deliverable: Provide final adjustments before copyedit

SRM ID Deliverable: Input second half into Canvas

Week 16

Topics: Final review and publish course

Faculty Deliverable: Final approval of course

SRM ID Deliverable: Copyedit team review for completeness, typos, and errors. Final course QA by LXD Lead

Course Goes Live

When course development is complete, SRM will move it into the live shell and prep it for the upcoming term.

Questions?

Contact us at TulaneLXD@sixredmarbles.com